

## Purchase Order Terms & Conditions

This order is subject to all of the terms and conditions herein each of which the seller agrees to by acceptance of this order. Only such terms and conditions shall constitute the agreement between parties. The following terms and conditions apply to this purchase order.

1. Supplier notification is required in cases of nonconforming product, including arrangements for Buyer approval of supplier nonconforming material.
2. Supplier notification is required for changes in product and/or process definition including changes of their external providers or location of manufacture.
3. The supplier will flow down to subtier suppliers the applicable requirements in the purchasing documents, including key characteristics.
4. Certification(s) of Compliance to all applicable specifications if requested by Buyer.
5. Right of Entry shall be granted to Buyer, its customers, and regulatory authorities, to all facilities involved with the order and to all applicable records, for the purpose of monitoring product quality.
6. Records resulting from the processing of this order shall be retained for a minimum of seven (7) years after completion of Buyer's customer's contract, or as otherwise required by that customer. If disposing of records after the minimum retention period, dispose of expired records by means of deletion from all servers/databases (for electronic records) or shred (for physical records).
7. Supplier responsible for Lost or Damaged Product
8. Supplier performance; Anacapa Micro Products, Inc. will evaluate and record the supplier(s) ability to meet contractual requirements, including product characteristics, specifications, on-time delivery, completion of documentation, and responsiveness to corrective actions. Anacapa Micro Products, Inc. reserves the right, at our discretion, to approve and/or disapprove a supplier for lack of performance.
9. Supplier Quality System; a Quality System which assures compliance with supplied documentation, including the purchase order, drawings, and specifications. A system that complies with ISO 9001, AS9100, AS9120, Nadcap or equivalent preferred.
10. Prevent the use of suspected unapproved, unapproved, and counterfeit parts (see 8.1.4 and 8.1.5 of the AS9120B / ISO 9001:2015 Standard).
11. Ensure that persons / employees are aware of:

- - their contribution to product or service conformity
- - their contribution to product safety, and
- - the importance of ethical behavior

12. Suppliers will maintain an approved calibration system (where applicable) which ensures

valid measurements within the appropriate accuracy and is traceable to the NIST.

13. For Calibration Suppliers; ISO 17025 Certified preferred.

If not certified to 17025, calibration and certification reports to include:

- - Description and identification of the equipment calibrated, date of calibration
- - Calibration results obtained before and after any adjustments
- - Traceability to NIST (National Institute of Standards & Technology) or other known standard